



**COUNCIL POLICY
COMPLIANCE MONITORING FORM
~ EXECUTIVE REPORT ~**

Policy Type: Executive Limitations – EL-2

Page 1 of 1

Policy Title: Emergency Superintendent Succession

Date: March 21, 2018

I hereby present my monitoring report on your Executive Limitations policy Emergency Superintendent Succession according to the schedule established. I certify that the information contained in this report is true, and represents compliance with all aspects of the policy unless specifically stated otherwise, since the policy was adopted on October 10, 2012.

Superintendent
March 21, 2018

I. Interpretation:

This policy means that one person on the team must be identified to act as Superintendent in the event of sudden and unexpected loss of Superintendent services. This member of the Management Team would need to be well versed in District operations and processes.

II. Evidence:

The Director of Schools in the Saint John and Hampton Centres are the order of succession by policy. Our Management Team works very closely and the nine of us meet formally every two weeks for a full day and meet on an ad-hoc basis between as issues and business arises. The Superintendent feels confident that all members of the team could step in if there was an emergency as communication within the group is tight. The Director of Schools in Saint John is located in the largest Centre, the largest office and is in the same location as the Executive Assistant to the Superintendent. If the Superintendent is on vacation, office staff and Principals are aware who is acting.

There are two components to the Council's assessment of a monitoring report:

- i. Assessment of whether the Superintendent has made a **reasonable interpretation** of the Council's policy; and
- ii. Assessment of whether the Superintendent actually has **demonstrated achievement** of a reasonable interpretation of the policy.